

INSTRUCTIONS TO AUTHORS

The Journal is devoted to the publication of original papers and review articles dealing with all aspects of Palaeontology, Palaeobotany, Stratigraphy, Geochronology and Pre-history.

Authors interested in submitting articles to the Journal of the Palaeontological Society of India should send their manuscripts, in duplicate, to the Editor. Format of the previously published papers of recent issues should be followed:

- 1. Manuscripts:** Manuscripts should be concise and neatly typed in English, on one side of the A4 paper, with double spacing between the lines and sufficient margin on the left hand, top and bottom sides of the paper. *The authors are requested to send their revised manuscripts on C.D., together with a hard copy.*
- 2. Title:** It should be informative, brief and typed in bold, upper case letters throughout, centred, with only the names of genera and species underlined or italicised.
- 3. Author's Name:** Should be in bold, upper case letters and followed by author's full address in upper case letters.
- 4. Abstract:** An abstract of not more than 250 words should be given at the beginning of the paper. Five or six suitable keywords should be added.
- 5. Text:** The text should be concise, subdivided by suitable headings which should be in bold and upper case letters and on the extreme left margin (not underlined); 2nd order headings should be in bold but lower case letters and 3rd order headings in lower case letters and italics followed by text on the same line.
- 6. Acknowledgements:** Acknowledgements should be given at the end of the main text.
- 7.** The names of the genera and species should be underlined or italicised everywhere in the text and in the legend to the figure. For taxonomic papers, the following format should be adopted:

SYSTEMATIC PALAEOLOGY

Subclass **Ostracoda** Latreille, 1806

Order **Podocopida** Müller, 1894

Suborder **Podocopina** Sars, 1866

Superfamily **Cypridacea** Baird 1845

Family **Cyprididae** Baird, 1845

Subfamily **Cypridinae** Baird, 1845

Genus **Sclerocypris** Sars, 1924

Sclerocypris dharwadensis n. sp.

(Pl. I, figs. 2a-e; Pl. III, figs. 4a-b,5)

or

Paijenborchella (Eopaijenborchella) angulosa Siddiqui, 2006

(Pl. I, figs. 7-8)

Synonymies - to be presented in the following abbreviated order: Globulina gibba d' Orbigny, 1846, p. 227, pl. 13, figs. 13-14. - Bhatia and Mohan, 1959, p. 635, text-fig. 3, fig. 10. - Mohan and Bhatt, 1968, p. 171, pl. 13, fig. 36.

Where necessary, the following subheadings should be used in this order: *Material, Derivation of name, Holotype, Diagnosis, Description, Dimensions, Remarks, Type Locality, Type Horizon*. In the case of known species, the following subheadings would suffice: *Remarks, Dimensions, Locality and Horizon*.

- 8. References:** Reference to literature in the text should be indicated by the author's name followed by the year of publication, e.g., Wadia (1940) or (Wadia, 1940). This should be done every time the particular reference is repeated. The words *op. cit.* should not be used. In the case of joint authorship of more than two authors, the name of the first author should be mentioned, followed by the words *et al.* and year of publication (e.g. Srivastava *et al.*, 1951).

A complete list of the references mentioned in the text should be given at the end of paper under the heading References. The words *Idem* and *Ibid* should not be used. Full names for all journals should be cited. Authors will be responsible for the accuracy of their references.

Examples:

Wadia D. N. and Swinton, W. E. 1928. *Actinodon risimensis* n. sp. in the Lower Gondwana of Vihri District, Kashmir. *Records of the Geological Survey of India*, **59**(1): 142-145.

Wadia, D. N. 1971. *Geology of India*. Macmillan & Co., London.

Moore, R. C. (Ed.). 1961. *Treatise on Invertebrate Paleontology*. Pt. Q, Arthropoda., 3 xiii, 442 p., 334 figs. Geological Society of America and University of Kansas Press.

Cox, L. R. 1969. Family Terquemidae Cox, 1964, p. N 380-N 382. In: *Treatise on Invertebrate Paleontology* (Eds. Moore, R.C. *et al.*), Pt. N, 1 (of 3), Mollusca 6, Bivalvia, Geological Society of America and University of Kansas Press.

Sanfilippo, A., Westberg, M. J. and Riedel, W. R. 1986. Cenozoic Radiolaria, p. 631-713. In: *Plankton Stratigraphy* (Eds. Bolli, H.M.,

Saunders, J.B. and Perch-Nielson, K.), Cambridge University Press, Cambridge.

Riedel, W. R. and Sanfillippo, A. 1971. Cenozoic Radiolaria from the western tropical Pacific, Leg 7, p. 1529-1672. In : *Initial Report of Deep Sea Development Program 7*. U.S. Government Printing Office, Washington.

Nanda, A. C. 1973. Contributions to the Stratigraphy and Palaeontology of the Upper Siwaliks of a part of Naraingarh Tehsil, Ambala (India).

Unpublished Ph.D Thesis, Panjab University, Chandigarh.

- 9. Illustrations:** The maximum area of the plate to be reproduced the same size is 18 x 23 cm. While preparing plates, authors should make use of the maximum space of this size. The desired reduction should be clearly stated and the magnifications mentioned in the legend must conform to this reduction. *Figures larger than for one-half or one-third reduction will not be accepted.* Photographs and line drawings should be separately mounted. *All photographs must be of very good quality, otherwise they will be rejected.* Photographs cut as rectangles should be glued on *white board*, or individual specimens cut round should be mounted on *glossy black background*. *All the photographs should be numbered by the author using arabic numerals. Five plates per article are acceptable for publication. If this number exceeds, the authors will have to bear the cost of publication of extra plates.* The colour plates and figures are printed in the journal, *but their cost will have to be borne by the authors.*
- 10.** The explanation of the plates and figures in the text should be typed and appended to the manuscript and not attached to individual plates. Figures should be numbered 1, 2, etc. without the prefix Fig. Figure magnification should be either indicated in this manner: x 450 at the end of the explanation of each figure or given on the photographs with appropriate scale bar.
- 11. Tables, Charts and Graphs:** *Unwieldy tables, charts and graphs cannot be composed within single page. Fold-outs are not accepted.* Tables must be neatly typed in double spacing throughout. Charts and figures must be drawn on white paper in black ink. *Ferro-prints will not be accepted.* Figures drawn in *coral draw* programme will be preferred.
- 12. Re prints:** Authors should indicate the number of reprints they wish to have on payment in response to the letter of acceptance of the paper. **Ten reprints** will be given free.